

Minutes of TDFA Annual General Meeting

19th November 2012

1. **Meeting Open:** 6:01 PM.
2. **Attendance:**
 - a. **Outgoing Committee:** Terry Psarakis – President; Barry Paff – Vice President; Jason Cannon – Treasurer; Tim Coates – General Committee; David Chmieluk – General Committee; Brent May – General Committee; Ian Browne – General Committee;
 - b. **Club Delegates not serving on 2012 Management Committee:** Adam Watson (Easts); Steve Carter (Carinya); Alf Small (Hillvue Rovers); Dwayne Marshall (Hillvue Rovers); Gary Green (Kootingal FC); Wayne May (Tamworth FC); Dwayne Schalk (Tamworth FC); John Swann (Souths United); Tim Collins (Souths United).
 - c. **Others:** Toni Ross (Souths United); Greg Woods (Kootingal; FC); Barry Murphy (Canteen Manager).
 - d. **TDFA Operations Officer:** Wayne Clarke;
 - e. **Apologies:** Steve Lysaght – Outgoing Secretary; Darren McKenzie – Outgoing Coaching Co-Ordinator, Craig Johnson (Kootingal Delegate), Matt Arua (NCFC Delegate); Craig Dunn (OVA FC Delegate, Andrew McCormack (Easts Delegate), Alan Hutchison (Carinya Delegate), Mark Makepeace (OVA Delegate).
 - f. Attendee List at annex B.
3. **Previous Minutes:**
 - a. Previous minutes were presented by Terry Psarakis.
 - b. Moved Barry Paff, Seconded Wayne May that those minutes be accepted.
 - c. Motion carried.
 - d. Copy of 2011 minutes attached at annex D.
4. **Business Arising:**
 - a. None.
5. **Presidents Report:**
 - a. Presented by Terry Psarakis.
 - b. Moved Terry Psarakis, seconded Ian Browne that Presidents Report be accepted.
 - c. Motion carried.
 - d. Copy of report attached annex E.
6. **Financial Report:**
 - a. Presented by Jason Cannon.
 - b. Receipts: \$253,925.90.
 - c. Expenditure: \$255,413.42.

UNRESTRICTED

- d. Canteen net profit \$17,171.20.
- e. Moved Jason Cannon, seconded Barry Paff that the Treasurers Report be accepted.
- f. Motion carried.
- g. Copy of report attached at annex F.
- h. Jason then highlighted the following:
 - (i) TDFA spent on \$16,163.01 on new goals posts and new nets.
 - (ii) There are currently some outstanding bills to be paid. Approval is needed to draw on the Term Investment.
 - (iii) Outstanding Referees Fees not paid by Senior teams during the season (\$25,378.00). Intent here was to invoice Clubs. Looking for a system that is simple to administer and allows for variations in what match officials are available for each match. Discussed that there be a standard Refs Fee for a Senior Match no matter how many officials control the match. Amount discussed was \$40-\$45. Jason to investigate and make recommendation to Committee as to what final Match Fee for Senior Games will be for Season 2013.
 - (iv) Following on Jason proposed that TDFA subsidise outstanding Match Fees for Season 2012 and that Clubs only be billed for 50% of what they owe.
 - (v) Also proposed by Jason that TDFA scrap the team nomination fee to help save Clubs money.
 - (vi) TRC is implementing User Pays system for lighting at Gipps St. Total bill for 2012 is approx. \$1900. TRC will subsidise this by 50% and will be looking at what the subsidy will be for 2013. Next TDFA Committee meeting will agree on a formula for determining what user clubs & NIF will pay.
- i. All of the above were discussed and at the end of the discussion it was moved by Alf Small and seconded by David Chmieluk that:
 - (i) Jason be permitted to withdraw \$10,000.00 from Term Investment to pay outstanding bills.
 - (ii) Clubs be levied half of what they owe for referees fees for Season 2012 and that TDFA subsidises the rest.
 - (iii) That Jason investigate and make recommendation to the Committee for a Standard Match Fee for Season 2013 and that Clubs be invoiced during the season.
 - (iv) That the Team Nomination Fee be scrapped for Season 2013.
- j. Motion was carried.

7. **Election of TDFA Management Committee for 2012:**

- a. All positions declared vacant.
- b. Wayne Clarke sat in as Election Chairman. Tim Coates was available as a scrutineer if required.
- c. **Executive Committee:**
 - (i) One nomination received for each of the following positions:
 - 1. President – Terry Psarakis.
 - 2. Vice President – Barry Paff (Souths United).
 - 3. Secretary – Brent May (Tamworth FC).
 - 4. Treasurer – Jason Cannon (NCFC).
 - 5. Coaching Co-Ordinator – John Swann (Souths United)
 - (ii) Nomination forms presented by Wayne Clarke.
 - (iii) These persons were declared elected unopposed.
- d. **General Committee:**
 - (i) Four positions available.
 - (ii) Four nominations received – Ian Browne (OVA), David Chmieluk (NCFC), Garry Green (Kootingal), Toni Ross (Souths United).

UNRESTRICTED

UNRESTRICTED

- (iii) Nomination forms presented by Wayne Clarke.
- (iv) These persons were declared elected unopposed.
- e. All received nomination forms are at annex E.

8. **General Business:**

a. **New Constitution:**

- (i) Wayne Clarke stated that the current version of the TDFA Constitution is out of date due to changes introduced by Department of Fair Trading. For example there needs to be a section that deals with the position of Public Officer and once introduced this position will need to be filled.
- (ii) Also there is no controlled electronic version of the current Constitution and as a result there are a number of versions in circulation and this has led to confusion in the recent past.
- (iii) It is therefore Wayne's intent to:
 - 1. DRAFT a new Constitution.
 - 2. Provide it to the Committee for review.
 - 3. Once this process is complete provide to Clubs for review and feedback.
 - 4. Request Committee to call a Special General Meeting (SGM) prior to the start of Season 2013 in order for Clubs to vote that the new Constitution be adopted and that it supercede all previous versions.
 - 5. Once approved a copy will be submitted to the Department of Fair Trade for registration.
 - 6. Once approved a PDF version will be distributed to all Clubs and posted on the website for all to refer to.

b. **Lighting at Federation:**

- (i) It was proposed by Ian Browne that the lightning still at Federation be taken down and stored until a use is found for it.
- (ii) Ian to co-ordinate and report to Committee on progress.

c. **Dugouts at Federation:**

- (i) TRC was going to do this during the season.
- (ii) Wayne to contact TRC (again) to get latest update.

d. **Outgoing Committee Members:**

- (i) Terry Psarakis thanked all outgoing committee members – Steve Lysaght, Darren McKenzie & Tim Coates- for their service to TDFA.

e. **New Opportunity for Sponsorship Money:**

- (i) Jason announced that there are now new corner flags that can be "bought" by sponsors.
- (ii) Also more Silver & Bronze Sponsors required.

9. **Next meeting:** Executive Committee Meeting - 10th December - 6.00 PM. All agenda items are now required to be received by Brent 2 days prior to a meeting.

10. **Meeting Closed:** 6.40PM

These minutes are to the best of my knowledge a true record of what took place during the AGM of 19th November 2012.

.....
W. S. Clarke - TDFA Football Operations Officer

UNRESTRICTED

UNRESTRICTED

These minutes were accepted by the TDFA Committee as a true record of what took place during the AGM of 19th November 2012.

.....
T. Psarakis, TDFA President

Annexes:

- A. AGM Agenda
- B. Attendee List Including Club Delegates.
- C. Proxy Form from Kootingal
- D. Minutes of 2011 AGM.
- E. Presidents Report.
- F. Treasurers Report.
- G. Season 2012 Competition Stats Report.
- H. Season 2012 Discipline Report
- I. Received nomination forms.

UNRESTRICTED