



Volunteers required for Queensland U16 boys Basketball Classics

Wednesday 3rd April to Sunday 7th April

Game day

- Approximately **18 staff required** incl. Court Supervisors
- **Approximate time required 4.5 hour per session**

Court Supervisors:

- Two persons required for each session (1 @ Hegvold Complex 1 @ Grammer School Court)
- **Duties:**
 - o Ensure score bench officials are in place to start the game on time
 - o Ensure the games start on time
 - o Check score bench equipment is working before the start of each game
 - o Request court maintenance if required to Volunteer Supervisor
 - o Monitor spectator behaviour >> report any acceptable issues to the Event Manager

Door Staff

- Two staff required for each session
2 @ Hegvold Complex and 2 @ Grammer School Court)
- **Duties:**
 - o Issue and fit game day wrist bands for admittance and re-entry to the courts
 - o Collecting admission money

Event Support Staff

- Three volunteers required for each session (2 @ Hegvold Complex 1 @ Grammer School Court)
- **Duties:**
 - Ensure cleanliness of the entire stadium
 - Ensure cleanliness of the toilets (sufficient toilet paper etc.)
 - Sweep out & clean the dressing rooms after the players are finished with them.
 - Regular emptying of all rubbish bins and collecting loose rubbish within the complex
 - Dry mop playing courts between games
 - Ensure cleanliness of score and players / coaches bench areas
 - Ensure cleanliness of spectators seating areas
 - Ensure the drink/food vending machine is fully stocked

Volunteer Supervisor:

- 1 staff member required all day
- **Duties:**
 - Co-ordinate all volunteers and ensure they are all in place and know their roles.
 - Liaise with Court Supervisors
 - Liaise with all volunteers throughout the Game Day
 - If any volunteers are absent or sick ensure that a replacement can cover the job.
 - Collect and deliver door monies to Event Manager

Volunteers to be provided with a drink and food voucher during their time on duty



Under 16 boys Basketball Classics Wednesday 3rd to Sunday 7th April 2013

Name: _____

Phone number: _____

e-mail _____

Please circle your preferences

Volunteer task:	Court Supervisor	Door Staff	Support Staff
<i>Wed 3rd</i>	Morning session	Afternoon session	Night session
<i>Thurs 4th</i>	Morning session	Afternoon session	Night session
<i>Fri 5th</i>	Morning session	Afternoon session	Night session
<i>Sat 6th</i>	Morning session	Afternoon session	Night session
<i>Sun 7th</i>	Morning session	Afternoon session	

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