

NCAS Application Form - Level 1

Club and contact details

Name of Club: _____
Association / Zone Affiliated to (if applicable) : _____
Member Federation Affiliated to: _____
Club Contact: _____
Position within Club: _____
Contact Details:
E-mail: _____
Phone: _____
Club Website: _____



Theme 1: Teams entered (please circle)

How many teams does your club have entered into FFA registered competitions? _____

Does your club provide playing opportunities for:

Girls YES/NO
Boys YES/NO
Women YES/NO
Men YES/NO

Do your club's Small Sided Football teams play the correct formats of SSF? YES/NO

Does your club use MyFootball Club to register players? YES/NO

Theme 2: Club Management & Governance

Are your club's volunteers registered on the MyFootballClub system? YES/NO

Is your club incorporated? YES/NO

Does your club adhere to the National Registration Regulations? YES/NO

Does your club display and encourage adoption of the FFA Codes of Conduct for players, coaches and parents? YES/NO

Has your club completed any relevant financial disclosure forms that are required from State / Territory Government? YES/NO

Does your club have position descriptions in place for your President, Secretary, Treasurer and Small Sided Football Coordinator? YES/NO

Does your club have a Member Federation / Zone approved Constitution? YES/NO

Does your club register your volunteers through MyFootballClub? YES/NO

Theme 3: Child Protection (please circle)

Has your club adopted and does it adhere to the FFA Member Protection Policy? YES/NO

Is the management of your club confident that all club volunteers / personnel satisfactorily abide by the relevant Child Protection legislation in each State / Territory including any specific checks that may be required? YES/NO

Theme 4: Accredited Coaches

Each Level in the NCAS notes that a specific percentage of your clubs coaches must be appropriately accredited for the age group / level they are coaching and also requirements for female coaches. Appropriate Levels are detailed below:

U6 - U7: Grassroots Football Certificate
U8 - U11: Junior Football Licence
U12 - U15: Youth Football Licence
U16+: Senior Football Licence

How many teams does your club have? _____

How many of your clubs coaches are appropriately accredited for the age group they are coaching? _____

How many female coaches does your club have? _____

Theme 5: Safety and Risk Management

Does your club have at least one volunteer / employee with Sports Medicine Australia / St Johns, First Aid qualifications (or equivalent)? YES/NO

Does your club have at least one fully stocked first aid kit? YES/NO

Can your club provide evidence that you have implemented FFA / Member Federation approved Risk Management Procedures? YES/NO

Theme 6: Future Planning: Club Development Plan (not required for NCAS Level 1)

Does your club have a current Club Development Plan that addresses the following areas of club development? YES/NO

Player growth and retention: YES/NO

Volunteer development: YES/NO

Communication and Marketing: YES/NO

Partnership Development: YES/NO

Creating a welcoming environment for all: YES/NO

Promoting positive behaviour: YES/NO

Other (please list): _____

Theme 7: Promoting Positive Behaviour

Does your club enforce the ideas behind FFA's RESPECT Campaign, and display the associated collateral? YES/NO

Document Checklist

To complete your application, your clubs needs to submit the following documents to a satisfactory standard to your relevant Member Federation:

Completed Relevant Financial Disclosure Form (state government)

Club Constitution