

2015 Registration Process

As explained in previous communications, AFL **club** registrations open on 1st November. No date has yet been advised regarding the opening of **Auskick** registrations but it is anticipated it will be similar to last year. The later date is due to the fact that Auskick has different formats and runs at different stages of the year on a state-by-state basis.

Action Items

All League and Club Registration Forms will be deleted and replaced by the National Registration Form (NRF).

The rationale for this change is due to tighter privacy legislation and also due to formatting issues experienced last year in some cases.

As such, we ask;

- 1) That clubs make **NO** changes to the NRF.
Clubs are instead to contact their respective league (details at the end of Memo) if they require specific changes and additional questions in the registration form. The questions asked in the form is information required by various AFL departments and also deemed of use to clubs.
- 2) Clubs update any medium which provides a link to the old registration form. You can do this by;
Accessing club Footyweb Log-In -> Log-In -> Registrations tab -> Registration Forms -> click on "View" under National Registration Form -> Copy web link URL and paste on communication mediums.

Not updating these will take people registering to the old form which will create an Error message for users clicking in on the link.

- 3) Set up and update Products. As of November 1, people can register for your club. If you have online payments set up, not updating products can mean people registering are paying a lower registration fee and lower price for other products you may have set up than you budgeted for.

You can set up products by the following steps;

Accessing club Footyweb Log-In -> Log-In -> Registrations tab -> Products

Note: To avoid issues where the product may show up as \$0, please add in prices in the "Adult" as well as the "Children" section if doing multiple pricing. I understand that "Adults" will not register but this is just something that needs to be filled for the system to duplicate it across.

We encourage every club who hasn't yet set up Online Payments to investigate this option to alleviate pressure on your club registrar and treasurer.

For more information, please visit

http://sportsolutions.foxsportspulse.com/products/registrations_and_payments/

Information Updates

- 1) For clubs using online payments, fees will now be inclusive only (no “user pays” option) due to recent legislation. The card transaction fee will remain at 3.9% (minimum transaction fee \$1). This includes GST, FOXSPORTSPULSE.com costs, and credit card fees.
Fox Sports Pulse (FSP) are currently investigating broadening payment options- including part-payment, bank transfer and other options. We will keep you posted of developments.
- 2) Transfers will again open on 1st February and close 30th June 2015.
- 3) Importantly, Auskick players who are graduating to the club system do not require an “Auskick Transfer” from the Auskick database to the Club database.
Instead, they can *register as a new player* (3rd option on the opening screen of the club registration form) and follow the prompts.
This is an enhancement that should alleviate work for the registrar who previously had to perform an Auskick transfer and then require the parent to update details by completing the form.