



# Kedron Football Club Inc.

ABN 53 942 607 804

## Conditions of Hire

### Tentative Bookings / Confirmations

Tentative bookings will be held for a maximum of 7 days. If the event is not confirmed during this time, the space will be released without notice. All bookings are to be confirmed in writing.

### Deposit

A deposit of \$200 is required to guarantee your booking. The deposit can be paid by MasterCard, Visa, electronic funds transfer or in cash. Your booking will not be confirmed until the deposit is received. *Your payment of deposit signifies acceptance of all the booking conditions outlined on this page.*

### Balance of Payment

Balance of payment must be made 14 days before the function/event. Final payment can be made by MasterCard, Visa, electronic funds transfer or in cash.

### Cancellation of Function/Event

Notice of 21 days prior to booked event, 50% refund

Notice of less than 21 days but more than 14 days prior to booked event no refund of deposit

**Note:** Once only, a booked event may be transferred 21 days prior to booked event to a later date at with no penalty.

### Final Numbers/Changes

For catering purposes, final numbers and changes thereto must be advised at least 7 days prior to the event.

### Hire Charges

The bar and function room hire charge is based on a minimum 5 hours hire at Saturday bar attendant rate of pay. This allows for a function to run from 6.30pm to 11.30pm.

The current hire charges for the bar and function area are as follows:

- a) Hire without prepaid bar tab - \$510
- b) Hire with \$500 pre-paid bar tab - \$295
- c) Hire with \$750 pre-paid bar tab - \$250
- d) Hire with \$1,000 pre-paid bar tab - \$190

These charges do not include use of the kitchen for which a \$75 usage/cleaning fee is payable.

*A penalty rate of \$30 applies to Sunday hire.*

### Set Up

Depending on other bookings, the organiser may be allowed reasonable access, at no charge, to the bar and function room to set up prior to an event. Nothing is to be nailed, screwed, stapled or adhered to any wall, door, window or other part of the building. The hanging of banners must be approved by the Club prior to the function.

### Content of a Function or Event

If the Club has reason to believe that a function or event will affect the smooth running of the Club's business, security or reputation, the Club management reserves the right to cancel the event, at its discretion, without notice or liability

### Commencement and Conclusion of the Function

The organiser agrees to begin the function and vacate the room at the scheduled times. The Kedron Football Club's liquor licence (Community Club Licence No. 81397) allows the Club to trade between the hours of 10am and 12am, Monday – Sunday. Last drinks will be called at 11.45pm and the premises must be vacated by 12.30am.

### Beverages

No beverages may be brought onto Club premises for consumption during the event. The Club offers a cash bar for all events held within the licensed premises

### Responsible Service of Alcohol

You accept full responsibility for the consumption of alcohol consumed by all guests associated with the event. The Kedron Football Club trades in accordance with the Liquor Licensing Act. The management and staff of the Club reserve the right to refuse service of alcoholic beverages patrons and private function guests, where it deems necessary. Management and staff also reserve the right to request proof of age identification of any patron or private function guest.

### Insurance

The Club will take all reasonable care to protect the property of guests, but will accept no responsibility or liability for the loss or damage of items left in the Club prior to, during or after the function. We suggest that organizers arrange their own insurance and/or security for valuable items.

### Loss or Damage

Loss or damage to any part of the Club or its equipment will be the financial responsibility of the organiser.

### Cleaning

General and normal cleaning is included in the cost of the hire charge. Additional charges may be incurred by you where an event has created cleaning requirements which are considered to be over and above normal cleaning.