

Position Description

Head Coach

The Head Coach will take the lead role in the management of the team. The Head Coach will take overall responsibility for the technical and tactical development of the team's players, for selection and for the team's management personnel.

Responsible to: CRL Operations Manager

Responsibilities and Duties

The Head Coach will:

- Encourage players and team officials to abide by the rules at all times and respect the CRL values
- Maintain a thorough knowledge of the law of the game
- Lead and drive a positive winning culture in the team environment
- Convene the selection panel to select a squad
- Plan and lead training sessions
- Direct the assistant coach and trainer on training requirements
- Work with assistant coach and trainer to decide on dates and venue of training
- Liaise directly with the Operations Manager to provide regular updates on team's progress
- Work with the assistant coach to select a 17-man playing squad each week
- Submit the 17-man playing squad to the team manager by Tuesday each week prior to competition games
- Have the final say on games substitutions
- Provide CRL with an end-of-competition report
- Support and participate in all aspects of CRL development programmes relevant to the NZRL national pathway

Knowledge and Skills

- Leadership skills
- Appropriate qualifications as required by NZRL
- Good motivational and communication skills
- Well planned and organised
- Ability to evaluate player performance and provide positive coaching advice
- Maintain or improve their current accreditation level
- Sound understanding of modern coaching and teaching principles with good knowledge of rugby league – both technical and tactical
- Lives CRL values- Leadership, courage, integrity, respect and passion

Position Description

Assistant Coach

The assistant coach will provide the Head Coach with support in all coaching and selection needs of the team.

Responsible to: Head Coach

Responsibilities and Duties

The Assistant Coach will:

- Assist the head coaching planning and delivery of training sessions
- Work with head coach in all planning
- Work with the head coach in team selections
- Assist the head coach with compilation of an end of competition report
- Support and participate in all aspects of CRL development programmes relevant to the NZRL National pathway

Knowledge and Skills

- Proactive in supporting the head coach and other team officials in their roles
- Appropriately qualified
- An effective communicator
- Well planned and organised
- Has an understanding of modern coaching and teaching principles with a sound knowledge of rugby league – both technical and tactical
- Lives CRL values – Leadership, courage, integrity, respect and passion.

Position Description

Team Manager

Team managers have an extremely important role ensuring the successful management of the team and welfare of players at training and competition games. The team manager provides support to team staff by attending to all administration matters relating to the team and its players.

Responsible to: Operations Manager and Head Coach

Responsibilities and Duties

The team manager will:

- Maintain accurate and current team data base (contact details) and required team registration papers as per CRL requirements
- Liaise with all team members, parents, coaches and officials to ensure the players are appropriately dressed and informed of training, competition and team activities/functions.
- Adjudicate any problems that may arise amongst team members, parents, the coach and supporters. Encourage the team to abide by the rules at all times and respect the CRL values.
- Act as the communication link between the team, the zone and CRL
- Ensure all rules and regulations of the competition are carried out
- Ensure all welfare and safety requirements for the team are met
- Receive, account for and maintain records of money from all players for fees, uniform, fundraising, and any team functions
- Provide receipts money received, issuing receipts to the player or parent and handing the money to CRL office as soon as possible.
- Provide a weekly detailed itinerary of pre and post game timetable, and ensure all players and team staff have a copy
- Keep a detailed inventory of equipment and uniforms and account for their return at the end of the season
- Co-ordinate the team photo including collection of payments
- Submit team and travelling lists on time as per CRL requirements
- Stay with the team and manage players when over night camps take place
- Communicate pertinent issues to the coach and identify possible solutions
- Support and participate in all aspects of CRL development programmes relevant to the NZRL national pathway
- Provide CRL with an end of competition report

Knowledge and Skills

- Strong interpersonal and oral communication skills including the ability to effectively liaise with players, coaches, and families (as appropriate)
- Strong organisational skills
- Sound knowledge of the competition rules and regulations
- Lives the CRL values – Leadership, courage, integrity, respect and passion

Position Description

Trainer

The team trainer works in conjunction with the head and assistant coaches to ensure all players reach and maintain required fitness levels and ensure they have a safe, healthy and enjoyable training and playing environment.

Responsible to: Head coach

Responsibilities and Duties

- Ensure that all players reach and maintain a high level of fitness and physical condition
- Account for and monitor all medical and strapping supplies
- Coordinate all training equipment as required by the head coach
- Assist any injured/ill player on and off the field of play at training and or in games
- Plan all training sessions in conjunction with the head coach and fulfil any team training requirements as requested
- Lead warm up and recovery sessions
- Provide advice and support on suitable nutrition and hydration for players
- Assess, monitor and evaluate the physical condition of players for readiness for competition
- Liaise with players doctor and/or physiotherapist relating to any injury/illness as required
- Ensure all training venues and equipment is of suitably safe standard including but not limited to training surfaces and training gear.
- Maintain communication between coaches and players during the game
- Provide the head coach with information towards an end-of-competition report

Knowledge and Skills

- Minimum qualification of NZRL First Aid Officer
- Good motivation and communication skills
- Good planner and well organised
- Good understanding of core strength, muscular power, explosiveness, agility, flexibility, speed, injury prevention.
- Good knowledge of sports strapping techniques and can confidently strap players
- Ability to analyse player fitness and provide advice on areas of improvement
- Maintains or improve his/her current accreditation level
- Lives CRL values – Leadership, courage, integrity, respect and passion.