

CANTERBURY SPORTS FOUNDATION INC.



APPLICATION FOR: ☐ GRANT ☐ SUBSIDY ☐ LOAN

(Tick appropriate box. Please complete a separate form for each person/group applying)

Name of Applicant Organisation			
Postal Address			
Contact Person			
Phone (Business) _____		(Home) _____	
Email _____			
Position Held			
Membership statistics of applicant organisation for year of application			
Membership Categories		Subscription P/A	No of Members
			Age Range
(a) Junior Boys	Primary & Int <input type="checkbox"/>	\$	
Junior Girls		\$	
(b) Youth boys	Secondary <input type="checkbox"/>	\$	
Youth Girls		\$	
(c) Senior Males	<input type="checkbox"/>	\$	
Senior Females		\$	
Disabled - indicate in conjunction		\$	
Disadvantaged with (a), (b) or (c) above		\$	

Governing Body(provincial or National) to which your organisation is affiliated:

Breakdown of Fees paid to that Body

Primary and Intermediate \$ _____ Secondary \$ _____ Adults \$ _____

Details of previous assistance received from the Canterbury Sports Foundation Inc and other funding sources over past two years.

Year	Donor	Project	Amount
			\$
			\$
			\$
			\$
			\$
			\$

Return completed application form to:

Canterbury Sports Foundation Inc, P O Box 33286, Christchurch 8244

Before: 28 February, 31 May, 31 August and 31 October in each year.

ASSISTANCE REQUIRED FOR PROPOSED PROJECT

Proposed Project
Who for: Age Group covered: Indicate status: eg <input type="checkbox"/> Student <input type="checkbox"/> Working <input type="checkbox"/> Non-working No. of participants involved in project: Proposed date/s of project: Supporting information:.....
(Please attach additional information you consider relevant)

DETAILED COSTS OF PROJECT

Item	Details	Costs
(a) Travel		
Where to, who for & carrier		
(b) Accommodation		
Type and breakdown		
(c) Equipment		
Details & purpose		
(d) Coaches Costs		
who, hours@\$X p/hr, other		
(e) Facility Hire		
e g gyms, stadium		
(f) Other Costs		
please specify clearly		
Projected Total Costs		\$

(Please attach any other additional relevant information)

INCOME CONTRIBUTIONS FOR THE PROPOSED PROJECT

Source	Amount \$
Individual	\$
Club	\$
Association	\$
Parent Body	\$
Other (specify)	\$
	\$
	\$
Total Income Contributions	\$

FINANCIAL ASSISTANCE BREAKDOWN

Projected Total costs (as above)	\$
Less Income/contributions (as above)	\$
Balance required	\$

ATTACHMENTS (must be included with application)

Copy of last Annual Report
Copy of latest Financial Statements
Any additional relevant information relating to
costs and project description

Supporting document and/or statements from :

National Body in support of Association
Association in support of Club
Either of above in support of individual
Additional attachments (please list)

The purpose of this provision is to ensure that projects for which financial assistance is sought do not clash with any similar national or provincial activity planned or in progress. It should be noted that normally no more than 50% of the total cost of the project/activity will be funded by the Foundation

On receipt of any financial assistance for the above project the applicant/organisation agrees to:

- (a) Distribute flyers and/or promotional material at the event/activity which indicate that the Canterbury Sports Foundation Inc has supported the project.
- (b) Uplift from Canterbury Sports Foundation Inc signage to display at events/activity/project and return the same in good clean and tidy condition (subject to availability)
- (c) Promote the Canterbury Sports Foundation Inc in all promotional material, posters, flyers, etc printed for the project/activity/event.
- (d) Supply an event/activity report together with an Audit Certificate confirming that the funds provided have been expended for the purpose granted within 12 months of receipt.

Signed _____

Date _____

Print Name _____

Position _____

Notes

Please ensure that all questions are fully answered to assist the consideration of the application within the timeframe.

The attached information relating to criteria for grants should be read carefully before completion of the application

Please ensure you copy your completed application and all relevant information prior to submitting same.

